



## **Respect Job Description**

Respect is the central, not-for-profit agency of the Florida Department of Management Services that works with Florida nonprofit organizations to employ individuals with disabilities. The Arc Nassau contracts with Respect of Florida to manage off-site wage-earning opportunities for individuals performing general maintenance and grounds-keeping services at the Florida Welcome Center and weigh stations located at the I-95 Welcome Center near the Georgia Line, the weigh stations (WIMS) located on both sides of I-95, the WIMS on SR 17 in Yulee and the WIMS in Hilliard. As of December 2021, The Arc Nassau has a new assignment in St Johns County. This new assignment will require attendants for both north and south bound rest areas on I-95 in St Johns County.

### **Janitorial Service Position**

Duties include but are not limited to the cleaning/ washing/scrubbing of the floors, walls, ceilings and partitions; windows, tile and surface cleaning/washing/scrubbing; disinfecting and cleaning/washing/scrubbing of restrooms; mopping, sweeping, dusting and vacuuming all grounds, picnic areas, walkways, buildings, and structures; providing and replenishing bathroom supplies; emptying wastebaskets and garbage receptacles of all grounds, picnic areas, walkways, buildings and structures.

### **Grounds Keeping Position**

Duties include but are not limited to mowing of the grass within the physical limits of the Florida Welcome Center and weigh stations on I-95 near the Georgia state line. All curbs, sidewalks, table slabs, landscape areas shall be edged as needed to keep a clean attractive appearance. Grass around trees, shrubs, buildings, fences and other structures shall be maintained at 5 inches or less in height. Shrubbery shall be trimmed and shaped at least once per month. Grounds keeping shall remove all trash, paper, debris and other foreign materials from the grounds and parking lots at least once per day. Garbage receptacles shall be emptied, cleaned and can liners replaced as needed. Trees within the physical limits of the Welcome Center shall be trimmed up to a height of 15 feet.